



John & Vera Mae
Perkins Foundation

Summer Day Camp Program Parent Manual

The staff of the John & Vera Mae Perkins Foundation are pleased that you have chosen our program for your child. We are dedicated to seeing the gospel of Jesus Christ restore entire communities across America. Our work in reconciliation and community development demonstrates God's power to bring true unity and hope to areas across the country. Our main focus is to develop young leaders and rebuild our community. We are committed to raising up leaders who will play an active role in restoring our community.

Please read this handbook carefully. If you have any questions regarding our policies or procedures, please feel free to call Angela Truex at the JVMPF office at 601-354-1563, or stop by our office location at 1831 Robinson Street between 9:00AM – 5:00 PM.

Thank you for enrolling your child in the Perkins Foundation Summer Arts Day Camp Program. The Bible tells us in Proverbs that children are a blessing from God. Thank you for sharing your blessing with us. We look forward to seeing them grow in love and the desire to serve others.

Summer Schedule

Daily Schedule

7:30 a.m. – 8:00a.m. – Parent drop off

8:00 a.m. – 9:00 a.m. – Chapel (character building topics)

9:00 a.m. – 9:15 a.m. – Bathroom & Short break

9:15-11:30 – Class (academic- supplemental and enrichment)

11:30-12:30 – Lunch

12: 30 p.m. – 2:30 p.m. – Nap/Rest

2:30-2:45 Snack Shack/play time

2:45-4:30 – Afternoon activities and Arts Classes

4:30-5:00 Clean up and play time

5:00 p.m. – 5:45 p.m. – Parent pick up

5:46PM - Late fee begins

Summer Day Camp services weekly fee: \$70.00 (not including field trip)

Late Fee of \$5 CASH every five minutes, for each child on the spot.

Note: Late fees start at 5:46 PM. Late fees are as follows; 5:46 PM – 5:50 PM = \$5.00; 5:51 PM – 5:55 PM = \$10.00, etc.

General Information

JVMPF CAMP ATTENDANCE

A child must be present to be available for learning; therefore, we believe that it is pointless for your child to be in the JVMPF program without regular attendance at summer camp. Regular attendance is the mutual responsibility of the child and the family.

Weekly attendance is mandatory. If your child has 2 or more absences (excused or unexcused) in one week, you will be contacted about whether he or she wishes to continue the summer camp. Please remember that we have a waiting list for students wanting to enroll in the Summer Arts Camp.

PUNCTUALITY

Getting to camp on time, ready to learn fosters a good attitude and forms the habit of using time wisely. Therefore, we encourage our students to arrive at Summer Arts Camp on time since we only have a short time to cultivate our learning abilities. Please make sure that you call if your child will be absent. *Note: Your child may be removed from the program if he/she only shows up in the afternoon only or shows up late three times in one week.*

*Please try to schedule any appointments or any other family obligations in the afternoon hours. *

ARRIVAL & DEPARTURE - Signing In and Out

A parent, guardian or listed caregiver must park, come into the camp area and sign the camper in at arrival and out at departure each day. Whoever is picking up your child **MUST** come in to the gate and make direct contact with Adult Sign In/Out Attendee before taking their child. **If your child is still inside, please come inside and make contact with an adult before leaving with your child.**

- ☐ If your child will be going home with someone other than a Parent, please send a signed note identifying the individual that will be picking up along with the time they will be taking your child. (Note: If this person is not on the list of names you provided on application, you will need to call us in advance.) Please advise anyone picking up your child that the JVMPF may request a picture I.D at the time of pick-up.
- ☐ JVMPF cannot be responsible for sleepover luggage and other extra belongings. Please make sure that the person picking up your camper knows to collect all the camper's belongings.
- ☐ Occasionally camp runs late. If this occurs, please wait patiently for your child to be brought to you or return from an outing. (ex. swimming or field trip)

If you need to pick up your camper before the end of the camp day (5pm), please send a note indicating the pick-up time. Staff will ensure that your child is at the JVMPF at the indicated time. If you must pick up your child unexpectedly, contact the Camp Director at 954-770-9148 or the JVMPF office Manager, Deborah Perkins, at 601-503-0374. Please remember to sign out.

We have ONE ENTRANCE and EXIT of CENTER PROPERTY

The Summer Arts Camp will be held at the Ahmanson Club House (next to the basketball court). Students will enter and on Robinson Street (by the playground). You will sign your child in by the playground. If your child is late you must come inside to sign him/her in.

ATTIRE and PERSONAL BELONGINGS

- ☐ Campers are required to wear comfortable “play” clothes. Please be advised that some camp activities and crafts may involve washable paints or materials that may soil clothes.
- ☐ For the safety of your child, we ask that campers wear tennis shoes or closed-toe, closed back shoes with rubber soles. Flip flops and shoes with open toes are permitted but ***not*** advised.
- ☐ Campers may not bring toys from home, electronic games, etc. to camp. The JVMPF Camp provides appropriate games and activities for all camp activities.
- ☐ Campers do not need money throughout the day except for change for the Snack Shack, if you choose to give it to them. All money needed for activities should be given directly to their teacher as you sign them in
- ☐ MONDAY AND WEDNESDAY are swimming days. Campers need to bring a swimsuit and towel if they wish to go swimming. They must have clothes to wear after swimming as well.

****Cellphone Policy- Please Read****

- ☐ Campers may not bring a cell phone. If parents need to get in touch with their child, they can call the Camp Director or their child’s teacher, and the child will also be able to use a phone if needed to contact their parent.
- ☐ If they do bring a phone they will not be permitted to use it during the day. It will be placed in a central location in the morning and can be retrieved at the end of the day when they get picked up. JVMPF is not responsible for any cell phones or electronic devices that are brought without permission.

HEALTH and SAFETY (Note: Please see Covid Safety page for Covid-19 specific health information)

- ☐ Campers must have a medical information form on file with JVMPF that identifies individuals and/or physicians to be contacted in the case of an emergency and lists any physical limitations or impairments and medications (and side effects) your child may be taking.
- ☐ Please notify the Camp Director if your child is taking any medication that might affect his/her behavior in camp.
- ☐ The JVMPF camp staff does not dispense any medication. Do not send medication in your child's book bag.
- ☐ In the event of an accident or injury that requires first aid, an accident report will be completed and parents will be notified by phone. A copy of the accident report will be sent home for your personal records.
- ☐ Campers may not attend camp with a fever. Any child who has been nauseated or who has vomited during the evening should not be in camp the following day. Children must be fever free with no vomiting or nausea for 24 hours to return to camp.
- ☐ Campers should not attend camp if they have an unexplained rash, diarrhea, discharge from the eyes or ears, or any symptoms that are cause for concern to JVMPF staff. A parent will be called to pick up their child immediately if JVMPF staff notices any of the above mentioned symptoms or others.
- ☐ Please notify the Camp Director if your child has been exposed to any germs or communicable conditions that could be shared with other campers or staff members.

DISCIPLINE

- ☐ The JVMPF camp staff believes in positive, affirming discipline that allows for a personally enriching camp experience. Camp staff and counselors will use positive language and reinforcement to help guide a camper to make safe, positive choices. Our camp leaders and counselors are ready to work with parents to make sure their child feels nurtured and encouraged in the JVMPF camp environment.
- ☐ Disciplinary actions will be taken if needed and will include a warning, time-out, and parent contact.
- ☐ If a camper is a constant disruption in the camp and is not responding to

the camp leaders' guidance, the Director will call a parent to discuss alternate options. If the behavior continues, the camper may be asked to stay home (with no refund of Camp fees).

- ☐ If a child does something unacceptable while at camp there will be an immediate call to a parent to pick up their child and the child will be asked to stay home (with no refund of Camp fees).
- ☐ Any bullying, both physical and verbal, such as name-calling, teasing, ridiculing, or anything that "hurts" another person will not be tolerated.
- ☐ **Parents/guardians please discuss camp rules at home with your children before they come to camp**

Thank you for choosing the John & Vera Mae Perkins Foundation Summer Arts Camp. We are committed to having the best camp program in Jackson! Please feel free to contact us to discuss any issue that might affect the well-being of your child.

John & Vera Mae Perkins Foundation
Youth Programs COVID-19 SAFETY PROCEDURES

Dear Parents & Families,

The health and safety of our students and staff is always our number one priority. We will do everything in our power to maintain a safe, clean environment for your children to learn and grow, and we expect your commitment to the same. Please read the following Covid-19 Safety Procedures carefully. **We reserve the right to update our policies at any time depending on CDC recommendations and/or local statistics.**

- If any sibling, parent or member of the household has tested positive for Covid within the last 10 days, student/staff will not be permitted to attend camp for one week, even if their own test is negative.
 - Please notify Camp Director IMMEDIATELY if a member of your family or household has tested positive for Covid or is exhibiting Covid-like symptoms. We don't want to continue to meet and possibly spread the virus if you know that one of your children has been exposed.
- Students and staff members may be asked to wear a mask on field trips or other large group gatherings
 - Please send a cloth mask (1 per child) to leave at the Center for your child's use OR a box of disposable masks (1 per family).
- Students and staff will be monitored closely for symptoms. If any of the following symptoms are present*, student/staff will be sent home and can only return when symptoms have subsided
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

**If your child has allergies, make sure they have taken their medicine. Some of the symptoms of their allergies may overlap with these symptoms and cause them to be sent home*